



**Schiller & Adam, P.A.**

March 30, 2015

Dear [REDACTED]

This letter is to notify you that sensitive personally identifiable information about you may have been viewed by an individual who should not have viewed such information. Specifically, your name, date of birth, address, social security number, driver's license or state identification number may have been accessed without authorization. This notification is being sent in an abundance of caution to protect your personal information from misuse.

**What Information May Have Been Viewed, and By Whom?**

Without authorization, an individual accessed the databases of a data collector that possesses a variety of personal information and viewed this information. This may have included your name, address, date of birth, social security number, driver's license or state identification number. You may want to follow the suggestions offered below to enhance the protections of your information.

**Steps You Can Take**

Information and support resources are available through the non-profit Identity Theft Resource Center at [www.idtheftcenter.org](http://www.idtheftcenter.org), by calling (858) 693-7935, or via e-mail at [itre@idtheftcenter.org](mailto:itre@idtheftcenter.org).

Review your credit reports carefully. When you receive your credit reports, please review them carefully. Look for inquiries you did not initiate, accounts you did not open and unexplained debts on the accounts you opened. If there are accounts or charges you did not authorize, immediately notify the appropriate credit bureau by telephone and in writing. Contact information for the three national credit bureaus will be included with your report.

- Check for inaccuracies and notify credit bureaus of them. You also should check to see that information such as your most recent address(es), first and last names and middle initial are correct. Errors in this information can be warning signs of possible identity theft. You should notify the credit bureaus of all inaccuracies as soon as possible so the information can be investigated and, if found to be in error, corrected. Contact information for the three national credit bureaus is as follows:

Equifax  
PO Box 740256  
Atlanta, GA 30374  
[www.equifax.com](http://www.equifax.com)  
(800) 525-6285

Experian  
PO Box 9554  
Allen, TX 75013  
[www.experian.com](http://www.experian.com)  
(888) 397-3742

TransUnion  
PO Box 6790  
Fullerton, CA 92834  
[www.transunion.com](http://www.transunion.com)  
(800) 680-7289

Keep in mind, however, that inaccuracies in this information also may be due to simple mistakes. Nevertheless, if there are any inaccuracies in your reports, whether due to fraud or error, you should notify the credit bureaus as soon as possible so the information can be investigated and, if found to be in error, corrected.

- Monitor your credit report. You should continue to check your credit reports frequently for the next year, to make sure no new fraudulent activity has occurred.
- Report errors and suspicious activity to your creditors as soon as possible. If you have discovered errors or suspicious activity on your credit report, you should consider immediately contacting any credit card companies with whom you have an account and tell them that you have received this letter. You should make sure the address they have on file is your current address and that any charges on the account were made by you. If you have not already done so, you should consider adding a personal identification number, or PIN, to your credit accounts. This will serve as an additional tool to protect your account and help the credit card company ensure they are only processing changes authorized by you.
- Place a security alert on your credit reports. We recommend before requesting a security alert that you review all items on your credit reports for inaccuracies. Although a security alert service will warn potential creditors to take additional precautions when reviewing your credit records or applications for additional credit, be aware that it could take longer for you to obtain new credit. If you want to renew the security alerts, the three national credit bureaus will require you to contact each organization separately.
- The Federal Trade Commission also offers resources, and they can be reached by phone at (202) 326-2222, by mail at 600 Pennsylvania Avenue, NW, Washington, DC 20580, or via their website at [www.ftc.gov](http://www.ftc.gov).
- The Maryland Attorney General's Office also may offer resources, and they can be reached at (1-(888)-743-0023), by mail at 200 St. Paul St., #1700, Baltimore, MD 21202, or via their website at [www.oag.state.md.us](http://www.oag.state.md.us).

Should you have any questions, please feel free to contact Rebecca Schiller at the toll free number (1-(844)-756-9739).

Sincerely,

SCHILLER & ADAM, P.A.



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